



SPCI

COMMITTEE
Special Projects & Community Involvement

Meeting minutes

21-03-2019

Present : Salima, Anthony, Jack, Nour, Maddie, Pouya

Absent : Léanne, Sarah

Start – 5 :08PM

TOPIC	SPEAKER	TIME REQUIRED	SUMMARY OF DISCUSSION	ACTIONS TO TAKE	BY	TIMELINE
Land Acknowledgment		1 min	McGill University is situated on the traditional territory of the Kanien'kehá:ka, a place which has long served as a site of meeting and exchange amongst nations https://www.youtube.com/watch?v=eXCMDTcFB1c			
University Advancement	Salima , Anthony, Jack	5 mins	- Mina and Sarah from UA deem our showcase format to be suitable for alumni, hence no changes to our initial plan will be made	- Prepare a blurb to be sent to alumni news outlets (must also include link to our seeds of change campaign and Fb page)	Jack and Anthony	- To be sent to Mina and Sarah by March 25 th (cc: Salima)

			<ul style="list-style-type: none"> - Seeds of Change: low participation - Next step: advertisement with Alumni 			
Showcase planning	Salima , Nour	5 mins	<ul style="list-style-type: none"> - Next step: finding a keynote speaker. An email already sent to Dr Da Costa - Other alternative: Dr. Razack - Vote on if we should invite the 5 projects that have the highest scores: 5 vote yes, 0 vote no – passes 	<ul style="list-style-type: none"> - Await confirmation email from Dr. (but send a follow-up email during the week of March 25th) - If no answers during the week of March 25th, consider emailing Dr. Razack or another speaker the week after 	Nour	- Throughout the next two weeks
Meeting minutes	Salima , Maddie	5 mins	<ul style="list-style-type: none"> - UGME template to be used from now on for sake of uniformity - At the beginning of each meeting, a note-taker will be chosen 			
Scoring system	Everyone	40 mins	<ul style="list-style-type: none"> - Questions and scoring system were discussed and updated. Please see appendix to view changes. 	<ul style="list-style-type: none"> - Take a look at the updated Scoring System and evaluate its effectiveness. We will discuss and vote on the updated version next meeting. 	Everyone	- Until next meeting

