



Medical Students' Society of McGill University

L'Association Étudiante de Médecine de l'Université McGill

**General Council Meeting Minutes
Dec. 3rd, 2018**

Present: Gabe, Alex C. (late 7:10pm - RAC), Julie (late 7:10pm - RAC), Ziyu, Iman, Sonia, Dave, Kim, Bianca, Leanne, Jesse, Niko, Alex B., Hrishov, Kaylie, Amanda, James, Laurel, Sabs, Kenzy, Victor, Rami, Kelan, Jenny (late), Brian (by skype), Liang (late), Maddie

Regrets: Chloe, Alicia, Alexa, Tanya (RAC), André, David L., Soumaya, Camille, Florence

Chair of the meeting: Leanne

Meeting began at 7:03 pm

TOPIC	SPEAKER	TIME REQUIRE D	SUMMARY OF DISCUSSION	ACTIONS TO TAKE	BY	TIMELINE
Land Acknowledgm ent	Léanne	1 min	McGill University is situated on the traditional territory of the Kanien'kehá:ka, a place which has long served as a site of meeting and exchange amongst nations https://youtu.be/WFDI43eAtus?t=16s			
Approval of the agenda	Maddie	1 min	Motion passes nemo contra			

Class Council Updates	Class Councils	10 min	<p>Med1s</p> <ul style="list-style-type: none"> - Biggest concerns was food <p>Med2s</p> <ul style="list-style-type: none"> - Officially done FMD - People are settling into RAC - Class council is doing finishing touches for the end of FMD party. <ul style="list-style-type: none"> - Talk to sonia and the media committee <p>Med3s</p> <ul style="list-style-type: none"> - Elective planning begins for the first week of Med4 - Clerkship leadership is about to change → more info to come in january. - In terms of social activities: <ul style="list-style-type: none"> - Pseudo chez mer for Med3s - Finance: <ul style="list-style-type: none"> - Planning more lunch conferences to fund the grad ball <p>Med4</p> <ul style="list-style-type: none"> - Carms is submitted - Wrote a letter to CaRMS about poor translation to be sent to CaRMS with signatures from other Fac of Med in QC. 	Med-2 Class Council	Talk to Sonia and media committee for photos	NA
Exec Updates	Execs	15 min	<p>President</p> <ul style="list-style-type: none"> - Contributed to and supervised projects / advocacy goals listed below by working with each VP / Officer. These include, but are not limited to: finalizing a balanced budget for 2018-2019, preparing the General Assembly, developing Clubs Regulations (in Internal Regulations), advocating for microwaves and reopening of the library in 			

			<p>McIntyre, updating the Murmur's organization, electives diversification policy re-consultation and preparing a Chez Mer with alumni for 2019;</p> <ul style="list-style-type: none"> - [Ongoing] Continued representation of MSS members in organizations internal and external to the University including but not limited to Committee for Medical Education Governance (CMEG), Program Committee (PC), Student Leadership (SL) meetings, Faculty Council Steering Committee, Faculty Council, FMEQ/CFMS/SSMU Presidents' roundtable and FMEQ Conseils Généraux; - Coordinated development of council-wide strategic plan Gantt Chart based on strategic plan mid-term reviews from individual members, clubs and standing committees; - Followed up and got the 2014-2015 audit done before January 2019 (for us to get our student fees for winter); - Prepared and published the Press Release on the MSS' Position on the CUTE Campaign in collaboration with Equity Committee and GAAC Officer; - Kick-started the VP Finance Nomination Period; - Developed a Communications Strategy that will be published soon; - Made an MSS "Who Should I Contact" Flowchart; - Presented MSS November Updates PowerPoint to Med-1s & Med-2s <p>2. Executive VP & Corporate Affairs - Jesse Chevrier</p> <ul style="list-style-type: none"> - Finalized sponsorship renewals & signed new contracts 			
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- Continued the planning and preparation for fall Lunch Conferences & other contract responsibilities
- Planning and organizing the MSS Fall General Assembly
- Planning for the Toronto Note Sales
- Gauging interest for extra learning materials: UWorld, AMBOSS

3. VP Finance - Elad Holzer

- Monthly audits and usual bookkeeping completed
- Money sent to clubs and standing committees
- Meeting with the Faculty of Medicine to get money from the MSS Student Affairs Fund
- Conference funding for fall completed
- Final budget balanced

4. VPs Social - Tanya Chen and Iman Sadri

- We made the order for t-shirts and fanny packs for med games
- Tanya is almost done with med games practices so she's ready to pay up for that
- Law is ready to pay us back for Halloween, we just need to give them the account to send the money to
- Starting Internos website right away

5. VP Internal - Sonia Wu

- Follow-up from last meeting: Media committee is up and running.
- Current updates: Transfer of authorities for club bank accounts has taken place, and clubs should be receiving

			<p>their funds now. Clubs regulations document and Communication Policy are being worked on right now.</p> <ul style="list-style-type: none"> - Expected finalization of projects: Clubs Regulation document and Communications Policy should be done by the next GC. Both were accepted by the GC. <p>6. VP Wellness - Bianca Sarkis</p> <ul style="list-style-type: none"> - Worked with MSW Med-1 reps to organize Block C Wellness activity - Hosted the first Open Mic Night of the year at the Yellow Door - Contributed to a WELL Office survey to be sent to student affairs offices of medical schools across Canada to determine what resources are available nationwide - Attended WaLE (Wellness and Learning Environment) meeting with WELL Office representatives and members of all schools in the Faculty of Medicine to discuss issues with the learning environments and brainstorm ideas for culture change - Joining a team of medical students to work on a position paper regarding student workload policy - [Ongoing]: Creating an advertisement campaign for the mistreatment reporting system <p>7. VP Education - Alexandra Cohen</p> <ul style="list-style-type: none"> - Much of my work over the past few months has focused on advocacy regarding the potential impending national electives diversification policy. I have communicated on 			
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			<p>this topic at the local level with faculty members as well as with my fellow VPs across Canada.</p> <ul style="list-style-type: none"> - This will culminate in the vote taking place at McGill's Program Committee on Dec.10. Please fill out the survey on this topic to make your voice heard! - In other news, I have been chairing our monthly EdCom meetings, putting out a monthly EdCom Newsletter in the Murmur to increase our communication with the student body, and trying to increase awareness about the EdCom webpage so students can better communicate with their reps when necessary <p>8. VP External Québec - David-Dan Nguyen</p> <ul style="list-style-type: none"> - Attended the second FMEQ GC meeting - Audited the second FMEQ Board of Directors meeting - Recruited the McGill delegation for the Journée d'action politique - Contributed to the planning of a working document on physician pay in Quebec - Supported various initiatives started by McGill students - Continued planning the Local Lobby Day <p>9. VP External Canada - James Mattina</p> <ul style="list-style-type: none"> - MSS Report: The final report for the Montreal CFMS AGM 2018 was publicized and advertised to students to keep them informed about MSS activities and representation on the national level. Can read through highlights at this link: 			
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<https://drive.google.com/drive/folders/15910MZwRVuu4yZYJFWfAoxrVpFFJxIxG?usp=sharing>

- **National Day of Action:** CFMS has chosen it's National Day of Action topic: Seniors Care and Aging. Recruitment for 4 MSS students to attend the National Day of Action will commence in early December and end prior to the new year.
- **Position Papers for SGM 2018:** Advertising for students to submit position papers for SGM 2018 in Niagara Falls, ON. Reaching out to authors of position papers passed at the Dec 4 GA, as well as MSS clubs and interest groups that have expressed interest in writing position papers has begun and will continue over the next months in preparation for the SGM.

10. VP Global Health Sr./Jr. - Julie De Meulemeester/Kelan Wu

- Committee events:
 - 'Bonbons Bon Dons' organ donation awareness event (October 30th and 31st).
 - Global Health Carrousel (Block A workshop) in collaboration with CSTAR. Participants rotated through clinical scenarios involving indigenous, homeless, trans and refugee patients (November 1st).
 - Co-organized the inaugural Global Health Case Competition with McGill Friends of MSF (November 3rd and 4th).

			<ul style="list-style-type: none"> - 'In the Shoes of a Refugee' refugee crisis simulation and expert panel (November 11th). - Presentation, information booth and presentation for HIV-AIDS Day (November 29th). - Creation of the Mental Health Initiative for Non-Neurotypical Youth. - Underrepresented Groups in Medicine Admissions Support Program: <ul style="list-style-type: none"> - Currently in a consultation process with McGill-based and pan-Canadian groups, with several meetings lined up in the coming weeks to help inform the development of a program. - Has received the support and insight of the Social Accountability and Community Engagement Office and Widening Participation Committee. - Community Health and Social Medicine Incubator: <ul style="list-style-type: none"> - CHASM launched its second application cycle and held a Q&A Session at Thomson House. The application has evolved into a more socially accountable process – teams can either apply with a community partnership and idea or with neither. - Individual applicants will be matched to CHASM's own community partners (Head & Hands and potentially Yellow Door). - Global Health and Social Medicine Certificate Program: <ul style="list-style-type: none"> - Drafted proposal of opportunities to be included in McGill's program, based on the CFMS Certificate Program Toolkit. - Student-Led Clinic: 			
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- Final proposal was submitted to all stakeholders and the team is working on addressing the feedback.
- Global Health Library:
 - We have been working on formalizing a Global Health Library initiative. A bookshelf will be installed in the Annex to accommodate book donations. The committee will then take care of either sending them with students on electives in low- or middle-income countries or selling them and putting the money towards supporting a global health education initiative.
- Advocacy and Judiciary Skills Program:
 - Currently working on recruiting partners (GAAC, CMA, McGill Legal Clinic, AMQ, Omega) to help teach effective advocacy skills to medical students.

11. VP Secretary - Madison Meehan

- Attended all the Board of Governors meetings and took minutes
 - Reviewed the budget and internal affairs
- Wrote minutes for both the EC and GC meetings
- Booked the annex for the meetings

12. Past President - Liang Chen

- Updates: first edition of MSSAN (Mss alumni network) launched for m3 and m4, pairing Med students with new

			<p>residents across Canada for mentorship and advice. Currently reviewing feedback for quality improvement.</p> <ul style="list-style-type: none">- Sitting on UGME Accreditation committee. Cacms visit set for May 2019 <p>13. Information and Technology Officer - Nicholas Koziris</p> <ul style="list-style-type: none">- Completed the Gatineau Elections and the CUTE Referendum through the mcgillmed.com polling system- Completed the apparel sale through the online store, in collaboration with Med-1 VP Finance- Dealt with major site issues when updating plugins to the website. These issues have been fixed.- Continuous updates, improvements, bug fixes to mcgillmed.com website:<ul style="list-style-type: none">- Budget Request Form was made- Edcom page, Discount page, Supporters page, among others, were updated- Multiple Interest groups and clubs had their pages updated- Troubleshooted the date input of Murmur Submission- Fixed 404 links on FMD page- Many new sliders on the home page were added- New pages were made, headers were reorganized (Documents tab, and Updates tab most importantly)<ul style="list-style-type: none">- Press Releases, Monthly Updates, and External Representation are all new pages			
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- Worked with Student Space Officer, CSTAR, and Med IT to troubleshoot the computers in the Annex and place a working one in the CSTAR room (ongoing)
- Worked with VP Exec to reconfigure the email addresses, allowing for vice-president.mss and secretary.mss emails to both exist.
- Attended the MSS Fall Retreat

14. Student Space Office - Laurel Walfish

- McIntyre update: Microwaves have been installed on the second floor and the third floor library, which is now open for use. Plans for a brand new cafeteria projected to open for September 2019 have begun, your VP Student Space and Med 1 Class president attended the meeting with the architect to give input on how to design the space based on our student needs.
- Annex update: Recycling bins have officially been added, a Keurig coffee machine is now available when you bring your own mug, snacks are continuously being supplied. Please remember that we share the space with the wellness office upstairs and need to keep noise to a minimum during business hours.
- Hospital space update: Information about student space in the hospitals has been collected and presented to the Drs Eidelman and Cummings, who assured us that they will pay particular attention to these needs during their hospital site visits and will work with us to ensure the facilities are adequate.

15. SSMU Representative - Kenzy Abdelhamid

- Attended four SSMU legislative council meetings.
- Attended a meeting with the MSS and the dean.
- Attended three SSMU health and dental care review committee meetings.
- Worked with the team on developing a survey for the health and dental care review committee to be sent out to all SSMU members.
- Posted on Facebook and on the murmur relevant SSMU related events/opportunities, such as applying to SSMU fall funding, signing the SSMU Open Letter on the Change the (Redmen) Name Campaign, attending the SSMU fall GA, applying for SSMU Health & Dental Plan claims, voting for the SSMU Fall Referendum, etc.
- Submitted some reports detailing the SSMU legislative council meetings that may concern MSS members to MSS IT officer.
- Informed the MSS equity committee they can consult on the code of student conduct and disciplinary procedures.
- Helped The Explore! Careers in Health team to reach out to other faculties/programs that may benefit from this program.
- Assisted in the SSMU legislative council's transition to Slack.
- Made a motion for the MSS GA regarding the Change the (Redmen) Name Campaign.

16. GAAC Officer - Ziyu Xiao

- FMEQ CG1 attended

- FMEQ CG2 attended
- MSS Fall retreat attended
- Three GAAC meetings
- Osler motion GA
- Sent letter to working group on renaming in my own name (+some other medical students)
- Physician remuneration motion GA
- GAAC motion writing workshop

17. Medicine Senator - André Lametti

- Senate Activities
 - Attended all meetings of Senate with the exception of the November 21 meeting. Notable issues for medical students included student-teaching staff intimate relationships, with more developments to come in the new year, as well as development projects for the University on the site of the former Royal Victoria Hospital as well as the Powell site (Peel/Dr. Penfield).
 - In committee work, relevant issues include the rolling out of the integrated Rossy Wellness Hub, which will combine health, counselling and psychiatric services sometime in Winter 2019.
 - Attended all meetings of the SSMU Legislative Council in this period in my capacity of Senate caucus representative.

			<ul style="list-style-type: none"> - Attended all weekly meetings of SSMU Senate Caucus with the exception of two meetings when I was unfortunately on call. - MSS Activities <ul style="list-style-type: none"> - Spoke informally with Dean David Eidelman about issues at the University Senate, notably divestment from fossil fuels and student-teaching staff intimate relationships. - Reviewed the MSS-McGill MOA, expiring May 31, 2019, and shared my analysis with the MSS board. - Collaborated with the MSS GAAC president around the issue of unpaid internships and the CUTE referendum at the MSS. - Exchanged with the UGME e-Digest asking for (and obtaining) public clarification of their stance on copyrighted works as used by students. - [future] Chair the General Assembly of the MSS on December 4th 2018. 			
Standing Committees Updates	MSS Liaisons	10 min	MSW <ul style="list-style-type: none"> - Open mic night - Meeting tomorrow Media <ul style="list-style-type: none"> - Twitter and insta set up, v active - Trying to set up humans of mcmed - Videos for standing committees hopefully before the end of the year 			

			<p>Equity</p> <ul style="list-style-type: none"> - Motions +++ - Voting on new logo <p>GAAC + GH</p> <ul style="list-style-type: none"> - Same as above <p>Social</p> <ul style="list-style-type: none"> - Meeting shortly to discuss the general topics but have been in communication constantly <p>ACE</p> <p>SPCI</p> <ul style="list-style-type: none"> - Had their meetings and have picked who they wanted to sponsor this year <p>MMI</p> <ul style="list-style-type: none"> - Elad → tbd 			
Clothing Sale	Victor	2 min	<p>Happening this week</p> <p>Annex as storage → Laurel and Victor will speak about this</p>	Speak to Laurel about storage	Victor	
FMEQ voting procedures	David-Dan	10 min	<p>FMEQ has problems with voting</p> <p>Delocalized campuses</p> <p>Should we keep the votes central? Split the vote?</p> <p>How it works right now is that each association has a way to vote (ie: they can choose who has voting power).</p> <ul style="list-style-type: none"> - 40 students in gatineau campus - 140 students in Med3 <p>Rami: proportional representation</p> <p>Amanda agrees but the first few years, the logistics of having a representative body for Gatineau may be a rocky situation. We might want to give them only one vote while they're still working</p>			

			through their politics and figuring out how they want to organize themselves. If there is no one to use that vote, we don't have enough input and we waste it.			
Annex booking	Laurel	5 min	<p>Booking the entire annex</p> <ul style="list-style-type: none"> - People shouldn't be able to book the full annex - Clubs and regulations policy = they will leave one room free always for people to study. <p>We agree that at least one room should be left open at all times in the annexe for MSS members to study.</p> <ul style="list-style-type: none"> - No one against. 	Make sure that the rule is implemented	Sonia/ Jesse/ Leanne	
Changes to Internal Regulations (Clubs Regulations)	Sonia / Léanne	15 min	<ul style="list-style-type: none"> - Too much work for VP Internal - Too rushed, hoping recruitment period is shorter and earlier <p>Motion to approve the IR Proposed: Leanne Seconded: Sonia Motion passes nemo contra</p>	Format new IR nicely Send email to clubs with new IR	Sonia/ Jesse/ Leanne	
Budget approval & other financial updates (sponsors, audits)	Léanne	30 min	<p>Motion to go in camera Proposed: Léanne Seconded: Jesse Motion passes nemo contra</p> <p>Motion to go out of camera Proposed: Léanne Seconded: Jesse Motion passes nemo contra</p>			

			<p>Motion: Approve the budget Mover: Léanne Second: Jesse Motion passes nemo contra</p> <p>Motion: Allow to use up to all of investment assets to cover the deficits of this year Mover: ziyu, second: rami Amendment: Use the compound interest to cover the deficits of this year. Mover: Rami Second: Amanda Amended motion passes by majority. For: 19 Abstain: 2 Against: 3</p>			
Comms Strategy	Léanne	10 min	<p>Motion: to approve the communications strategy as the MSS official communication strategy. By: Leanne Seconded: Liang Motion passes nemo contra</p>	<p>Post the pdf form on the website</p> <p>Send by email to clubs</p>	<p>Niko</p> <p>Sonia</p>	Done
Future Press Releases	Léanne	5 min	<p>General consensus: No, don't put the numbers in future press releases as it gives a non-unified view of the MSS' position</p>			
Electives cap survey	Alex	10 min	<p>Quick recap of electives town hall earlier in the day Opinions on the survey? Suggestions on how to make things clearer?</p> <p>Concern was expressed that there would only be one sided</p>	<p>Kickstart survey</p> <p>Talk to Dr Cummings for</p>	<p>Alex</p> <p>Alex</p>	

			<p>arguments presented at Program Committee</p> <ul style="list-style-type: none"> - They presented both sides at PC <p>Another concern was that people who were interested in internal med weren't going to be able to branch out</p> <ul style="list-style-type: none"> - This was clarified by them saying that the applicants to the internal med and peds residency programs were already quite diversified according to CaRMS electives data <p>The only thing we don't know now is the deadline for the survey. Will talk to Dr. Cummings about this.</p>	deadline		
GA roles distribution	Jesse	5 min				
GA Updates	Léanne	5 min	<p>Updates:so the idea is that everyone sends Maddie the document so that we can have an august/september type updates but for oct/november. But ALSO make 1 slide with 3 points each.</p>	Make a 3 point summary slide	Execs and officers	
Cheer and MDSA contribution	Sonia / Léanne	3 min	<p>MDSA may pay for a portion of the cheer team this year, but TBD. If not, next year, cheer team members may need to pay for practice individually</p>			
Gatineau rep	Jesse/Jenny	5 mins	<p>Motion: to adopt modified IR for Gatineau rep Mover: Jesse Secunder: Jenny Motion passes nemo contra</p>	Format new IR nicely		

Meeting adjourned at 9 pm.